

**THORNTON IN LONSDALE PARISH COUNCIL**

**Minutes of the Annual General Meeting held on Monday 23<sup>rd</sup> May in  
Westhouse Village Hall**

1. Present: Chairperson Hunter and Councillors Lund, Townley and Easterby. Mr Robin Derry, Senior Emergency Planning Officer, NYCC. Seven members of the public.  
Absent / Apologies: Councillor Ramwell (no apologies received).
2. For the office of Chair, Cllr Townley proposed Cllr Hunter and this was seconded by Cllr Easterby. For the position of Vice Chairperson, Cllr Easterby proposed Cllr Townley.
3. Chairperson Hunter and Vice Chairperson Townley both signed a Declaration of Acceptance.
4. The Chair presented a comprehensive and informative account of the year's work. The Parish Council's Accounts were presented and Councillors reviewed and agreed that relevant practices were in place to meet with the Annual Governance Statement.
5. The Clerk followed with a Financial Report. The Accounting Statements were presented. The Parish continues to receive a reliable income from their investments and the Turbury rent. With no big expenditures during the financial year the accounts showed a good end of year position.
6. Mr Robin Derry, NYCC Senior Emergency Planning Officer presented the implementation of a Community Emergency Plan. He outlined the areas that such a plan could cover (i.e. flooding, loss of utilities, looking after the vulnerable, nominated hall for refuge etc). He advised that a template is available and also how NYCC could assist in promoting such a Plan within the Parish. A number of Parishioners expressed concern regarding various drainage issues within in the Parish that needed addressing in order to prevent further problems in high rainfall. The Chair agreed that a list should be compiled and sent to Mr Derry who would follow up with NYCC Highways.

The Ordinary Parish Council Meeting immediately followed.

Signed: .....

Dated: .....