

# **Thornton in Lonsdale Parish Council**

## **Minutes of the Ordinary Meeting**

Monday 23<sup>rd</sup> July 2018

Westhouse Village Hall

The Chairperson invited members of the public to raise any areas of concern, these were noted and subsequently dealt with under AOB.

### **1. Attendance.**

The meeting formally opened at 19.00hrs.

Present: Chairperson Hunter, Councillors Fawcett, Dawson, Ramwell and Savage. The Parish Clerk and six members of the public were present.

### **2. Declarations of Interest.**

There were no declarations of interest.

In her capacity as Chairperson, Councillor Hunter reminded the meeting that the election of a Vice-Chair was due to take place at this meeting. However before doing so, she advised the Council that for personal reason she would be standing down as Chair. Councillor Hunter suggested that she could take on the duties of Vice-Chair thereby providing a suitable handover and support to the new Chairperson. Councillor Fawcett proposed and Councillor Ramwell seconded that Councillor Hunter be appointed Vice-Chair. All were in favour. It was agreed that a Chairperson would be appointed at the meeting on 3<sup>rd</sup> September 2018.

Councillor Hunter continued to chair the meeting. She reminded the Councillors that the Clerk received and forwarded most correspondence by E Mail and that it was essential that in return he received acknowledgement of receipt even if no comments/ actions were required.

**3. Minutes of Ordinary Meeting held on 14<sup>th</sup> May 2018.** The minutes as recorded by the Clerk had been previously circulated. Councillor Fawcett proposed and Councillor Savage seconded that the minutes were an accurate record of the meeting. All were in agreement. The Vice-Chair signed the minutes.

### **4. Matters Arising.**

Turbary Pasture rent review. The Clerk has circulated the file to the Councillors and has been in correspondence with Turners the land agent. The item will be dealt with as reserved private business at the meeting on 3<sup>rd</sup> September 2018.

Problems with parking by visitors to Ingleton Waterfalls. The Clerk has been in communication with the local police and the Clerk at Ingleton Parish Council. The Vice-Chair read out an E Mail received from PC Andy McClure acknowledging that there was a problem however legally and practically there was little the police could do. The Clerk advised that his counterpart at Ingleton was liaising with the Waterfalls management to identify alternative private parking. The Clerk will continue to liaise with Ingleton and explore potential solutions.

### **5. Planning.**

There was one new application (C/68/642) reference a new admission kiosk at Ingleton Waterfalls. A discussion took place about the right of public access afforded to local residents. Councillor Savage agreed that he would contact the planning department to express these concerns.

## 6. Finance.

The Clerk reported that he had forwarded all the necessary documents to the external auditors and went on to circulate the summary of accounts for 2017/18 together with the draft budget for 2018/19. Both were explained by the Clerk and agreed by the Councillors. The accounts for 2017/18 were published in the noticeboard at Westhouse Village Hall.

## 7. Project Updates.

**“Save a Life.”** The scheme was now self sufficient and training is continuing. The Parish Council will continue to offer the facility to bank funds. It was agreed that there was no longer a need for “Save a Life” to be a substantive agenda item however the Clerk will advise Councillors when there is any financial activity.

**B4RN.** The scheme has still not reached the south side of the A65. Councillor Ramwell will liaise with Ian Thompson with a view to progressing the expansion of the scheme.

**Replacement Noticeboards.** Two new noticeboards had been delivered to Councillor Ramwell and will be fitted by Councillors Ramwell and Dawson. The new 6 x A4 noticeboard will replace the one at the Village Hall with the existing one being relocated to opposite Post Office Row. The new 4 x A4 noticeboard will replace the one at St Oswald’s Church.

## 8. Community Emergency Plan.

The Vice-Chair will obtain the hard copy from former Councillor Townley.

## 9. Any Other Business.

No items of AOB were raised by the Councillors. The following items were raised by members of the public.

- (a) **Speeding and anti-social behaviour in Thornton.** Examples of speeding/ dangerous driving and antisocial behaviour were cited. These matters had been reported to the police however in the vast majority of cases the police had not attended and incident numbers had not been made available. It was agreed that the Parish Council would be prepared to facilitate a public meeting with representatives of the police. The concerns will be passed on to the police with an offer to provide a venue for the meeting.
- (b) **Noticeboards.** It was agreed that the new noticeboards would be kept up to date. There are currently problems with access to the keys. The Clerk gave the dates of the forthcoming meetings up to and including January 2019. A discussion about E Mail circulations took place concluding that the Clerk’s role was to serve the Councillors and not provide a general E Mail circulation service to the public.
- (c) **Flooding.** Flooding in Thornton continues to be a problem in part due to road levels. The Clerk will make enquiries with the Highways Department.
- (d) **Radio Mast.** The mast appears to be taller and constructed of materials other than those specified in the planning application. The Clerk will make enquiries.
- (e) **A65 Resurfacing.** The section between Meadowfalls and the bridge has three sections of kerb missing, this is causing the road edge to collapse and vehicles to move into the centre of the road. The Clerk will report.
- (f) **Advertisements at Country Harvest.** Complaints about the large adverts for a local caravan site were made. It was explained that the adverts were on private land and on a trailer/ wheels and therefore this was perfectly permissible.
- (g) **Angling without Permits.** Angling without permits on the local rivers is a problem. It was felt that this was probably a civil matter rather than criminal. Concerns should be reported directly to the police.

There being no further business the public meeting closed at 20.45 hrs. The Vice-Chair thanked the public for attending and contributing to the meeting. The Councillors and the Clerk remained at the request of the Vice-Chair.

The Vice-Chair raised the matter of the Clerk's salary which was based on the pay scales ratified by the National Association of Local Councils. The previous Clerk had been appointed to spinal point 21 rising directly to spinal point 25 following a probationary period. The current Clerk had been appointed on the same conditions and it was now time to consider a rise to point 25. It was agreed that the Clerk's salary should be raised to spinal point 25 back dated to April 2018. Following further consideration it was proposed by Councillor Ramwell and seconded by Councillor Dawson that the Clerk's hours be increased from 3 to 4 hours per week (on average). All were in agreement. The Vice-Chair will arrange for the bank to be advised reference an amendment to the standing order. Any arrears will be addressed via a single cheque.

The Vice-Chair advised that the Clerk had not been paid expenses for items such as phone calls, printer ink, postage and stationery. Based on claims made by the previous Clerk, the Vice-Chair proposed and Councillor Savage seconded that the Clerk be paid expenses at £130 pa. back dated to 2017/18. All were in agreement. The 2017/18 expenses will be paid by cheque immediately and the 2018/19 expenses paid by a further cheque in March 2019.

There being no other business, the meeting closed at 21.10hrs.

**Date of Next Meeting:** 19.00hrs Monday 3<sup>rd</sup> September 2018 at Westhouse Village Hall.

Signed..... Dated.....