

Thornton in Lonsdale Parish Council
Minutes of the Annual General Meeting

Monday 14th May 2018

Westhouse Village Hall

1. Attendance/Apologies

The meeting opened at 19.03hrs.

Present: Chairperson Hunter, Councillors Dawson, Fawcett and Savage . The Parish Clerk and three members of the public were present.

Apologies were received from Councillor Ramwell who was unable to attend due to the amended date necessitated by the recent election procedures.

The Chairperson recorded her appreciation to the outgoing Councillors Raymond Easterby, Brian Lund and Nick Townley. Further details are included in the Chairperson's report (attached).

The Chairperson went on to welcome the new Councillors Rob Dawson, Thomas Fawcett and Kevin Savage. Further details in the Chairperson's report (attached).

2. Election of Chairperson and Vice Chairperson. It was acknowledged that there had been a relatively high turnover of Councillors with three of the five being new in post. Councillor Fawcett proposed and Councillor Savage seconded that in the interests of experience and continuity, Councillor Hunter should remain as Chairperson. All were in favour with the caveat that there would be a further rationalisation of Councillor Hunter's workload due to her current domestic circumstances with some functions being undertaken by each of the Councillors. In the absence of Councillor Ramwell who appears to be the most suitable candidate for Vice Chairperson, the election of Vice Chair was deferred until the ordinary meeting scheduled for 9th July 2018.

3. Minutes of AGM 2017 The minutes of the AGM held on 15/5/17 were read, agreed and signed as an accurate record of that meeting. Due to the high turnover of Councillors, the accuracy of the minutes was confirmed by the Chairperson and the members of the public who had been present in 2017.

4. There were no matters arising.

5. Chairperson's Report. The Chairperson provided a hard copy of her report for 2017/18 to the Clerk and read the contents to the meeting. There were no questions.

6. Financial Report. The Clerk presented the 2017/18 accounting statements, budget report and balance sheet. He advised that together with Allan McDougall the internal auditor he would be working on a draft budget for 2018/19 and preparing the document/ returns for the external auditor PKF Littlejohn. Details for public consultation would be displayed in the main noticeboard. Due to the online submission to PKF Littlejohn the Chairperson was unable to sign a hard copy of the return however she was aware of and satisfied with the information which would be supplied to the external auditors. There were no questions.

There being no further business the meeting closed at 19.25hrs.

The ordinary Parish Council Meeting followed after a short break.

Signed.....(Chairperson) Dated.....