

**Thornton-in-Lonsdale Parish Council**  
**Minutes of the Annual General Parish Council Meeting**  
**Monday 17<sup>th</sup> August 2020 – Delayed due to COVID19 Lockdown**

**1) Attendance:**

The meeting formally opened at 19.46 hrs.

Present: Chair Savage, Councillors Fawcett, Hunter and Holman. The Parish Clerk and 5 members of the public were present.

Apologies received from Councillor Ramwell.

**2) Elections:**

- Following Councillor Dawson's resignation in October 2019, an election was held for the position of Councillor. Dave Holman was elected and signed the Declaration of Acceptance.
- Missing from the Agenda, an election was held for the position of Chair. Kevin Savage was re-elected and Councillor Hunter remains as Vice-Chair. All were in favour.

**3) Matters Arising from AGM 2019**

None.

**4) Chairman's Report:**

The Chairman read his report for 2019/2020 to the Council and provided a hard copy to the Clerk. The report covered:

- The challenges faced by the Council with the COVID-19 pandemic;
- Change of Parish Councillors;
- The steady flow of planning applications that the Council have supported;
- The healthy position of the finances;
- Various issues faced by the community including the parking and littering issues surrounding the Ingleton Waterfalls Trail, the increase in local burglaries, the successful defibrillator team and the successful Leaky Dams project.
- The Chair concluded by thanking Hannah in her role as Clerk for the Council for the past year.

**5) Financial Report:**

The financial summary for the year 2019/20 was read by the Clerk and the Annual Governance and Accountability Return 2019/20 was confirmed to be correct and signed by the Chair. The Clerk stated that the accounts would now be passed to Allan McDougall, the internal auditor, to complete the balancing and prepare the budget. The documents for the external auditor PKF Littlejohn will be prepared in due course. Delays were caused by the COVID 19 lockdown.

## Thornton-in-Lonsdale Parish Council

### 6) AOB

#### a) Defibrillators

Councillor Hunter requested that Cliff Rawstrone be thanked by the Council for continuing to maintain the defibrillators in the Parish. Clerk to write to him.

#### b) Masongill noticeboard

The poor condition of the Parish Council noticeboard in Masongill was highlighted. There have previously been questions regarding who owns the land that the noticeboard is on. Councillor Hunter to investigate.

#### c) Redmayne Trust Notices

Chair Savage commented on the outdated Redmayne Trust notices in the Parish Council noticeboards. Councillor Hunter to contact Cath Ramwell to produce updated notices to replace those in the noticeboards.

#### d) Changing Parish Clerk

The current Parish Clerk, Hannah Booth, who has worked for the Council from October 2019 is stepping down from the position to return to the University of Warwick. A new Clerk was introduced to the Council – Andrew Lund, who will take on the position following a handover on Friday 21<sup>st</sup> August.

There being no further business, the meeting formally closed at 19.56.

Signed .....

Dated .....